



The AOCNMB 2024

Abstract Submission Guidelines

The AOCNMB Scientific Program Committee invites you to submit original abstracts for the opportunity to present your innovative scientific investigations to a global audience of nuclear medicine and biology professionals at the AOCNMB 2024 in the tropical paradise Bali, Indonesia, **from 5 to 7 September 2024**.

Abstracts must be submitted by **the submission deadline, Friday, 28 June 2024 – 23:59 Western Indonesia Time (UTC+07:00)**.

Key timeline:

Call for abstract	1 May
Abstract submission deadline	28 June
AOCNMB 2024	5-7 Sept

General Information

AOCNMB 2024 Abstract Submission System

1. Abstract submission is free of charge and must be completed online via the AOCNMB 2024 Abstract Submission System. Abstracts sent by email will not be accepted.
2. Create your account (free of charge) first at AOCNMB Participant Registration via this link: <https://participant.aocnmb2024.com/register>. An account on the AOCNMB 2024 website is necessary to access the AOCNMB Abstract Submission System. If you need help regarding login data/updating your profile/creating an account, please contact via email to membership@AOCNMB.com

The abstract should be prepared according to the following guidelines:

Abstract Criteria

1. Abstracts must contain original material neither published nor presented elsewhere before the AOCNMB 2024 Congress, either in print or electronically. *Encore abstracts* (previously published in any conference or journal) are not accepted. Abstracts of which only part of the data had been submitted at other congresses are allowed for submission.
2. Abstracts concerning a still ongoing study can be submitted. In case of acceptance, it is, of course, possible to incorporate the latest findings in the final presentation.
3. Multiple submissions by one author/author group covering the same study/results are prohibited and will automatically be rejected. Submissions of different studies by the same author/author group are allowed.
4. Abstracts must not contain the following information:
 - 4.1. Trademarks: Commercial drug names, brands, and registered trademarks are strictly prohibited.
 - 4.2. Drugs should be referred to by the active substance or pharmacological designation (generic name).
 - 4.3. No commercial names or brands of medical devices should be mentioned.
 - 4.4. Company names and locations.
 - 4.5. Websites and email addresses.



Non-compliance with the outlined requirements may result in automatic rejection of the submission. The reviewers are also mandated to pinpoint abstracts involving commercial promotion of proprietary products.

5. Information about the abstract format is detailed in the **Abstract Submission Procedure**.

Abstract Submission Procedure

Overview

1. Read carefully this Abstract Submission Guidelines.
2. Log in to your AOCNMB 2024 participant account and enter the AOCNMB Abstract Submission System. Follow the steps mentioned below.
3. Finalize the abstract submission by pressing the "Save Data" button (**Deadline: Friday, 28 June 2024, 23:59 Western Indonesia Time (UTC+07:00)**).
4. An automated confirmation email will be sent once you click the "Save Data" button. If the confirmation is not received within 2 hours, please get in touch by email with abstracts@AOCNMB.com.
5. The abstract can be revised by checking your submitted abstract in the "Preview Files" feature and then clicking "Edit" at the bottom of the page.
6. Pending submissions will not be considered for the review process.
7. The submitter will be notified via email regarding the acceptance status. Kindly check both your inbox and junk folder for the abstract acceptance notification.

Step 1: Title

1. The title should be brief and clearly indicate the abstract's nature (Max. 30 words)
2. The title does not include authors, institutions, city names, trademarks, company names and locations, websites, or email addresses. Only well-known abbreviations in the medical field are allowed (e.g., PET/CT, mRNA, and so on)

Step 2: Topic

1. At the time of the abstract submission, the submitter must select one topic to index the abstract. Topics for abstract submissions are:

✓ Oncology	✓ Radionuclide therapy and	✓ Radiopharmaceuticals
✓ Cardiology	theranostics	✓ Molecular imaging
✓ Neurology	✓ Physics, dosimetry, and	✓ Others related to nuclear
✓ Endocrinology	radiation protection	medicine
2. It is important to carefully select the best matching topic as this choice will determine under which area the abstract will be reviewed and graded. A wrongly chosen abstract topic may lead to a bad score or rejection. Therefore, submitters should consider all potential options available before selecting the submission topic.
3. The topic list is organized by main topics and several layers of subtopics to maximize precision. An appropriate choice for the main topic and first subheadings is more important than your choice for the lowest layers of subtopics.

Step 3: Authors and Affiliations

1. The submitter should provide all the author's full names without titles or suffixes.
2. The affiliation of each author should also be mentioned. Abstracts submitted without the affiliation of the authors will be rejected.



Step 4: Abstract Body

3. Please submit and prepare to present all abstracts in English, adhering to US/ International English spelling conventions, with grammar and spelling accuracy fit for publication. If you have any questions, we strongly recommend having your abstract reviewed by a native English speaker or a university's scientific publications office (or another similar service) before you submit it.
4. All abbreviations used must be written out at first use.
5. Abstracts must not exceed 350 words (excluding title, author names and affiliations), written in a standard font (Times New Roman 12pt, double-spaced) on A4 paper size, and structured as follows:

Aim/Introduction/Background

Materials and Methods

Results

Conclusion

References (if applicable)

One simple table or figure can be included for the review process but will be removed in all publications (please do not cite the table or figure in the text).

6. The abstract body can be edited at any time before the deadline. No further amendments to the abstract are allowed after the deadline, **Friday, 28 June 2024, 23:59 Western Indonesia Time (UTC+07:00)**.

Step 5: Additional Information

7. The submitter is required to agree to the following statements:
 - I understand the abstract will be published as submitted and will not be proofread.
 - I understand that the copyright of the submitted abstract goes - in case of publication - to AOCNMB.
 - I confirm that I have read the data protection regulations and accept the electronic data processing of all information I entered during the process of this abstract submission, especially regarding the information of all named co-authors in this scientific work.

Step 6: Submission

8. Abstracts must be submitted by the deadline of **Friday, 28 June 2024 – 23:59 Western Indonesia Time (UTC+07:00)**.

Changes and Corrections

1. Before the submission deadline, you can revise your abstract by accessing the AOCNMB Abstract Submission System. Once submitted, it will not be possible to edit the abstract content. The AOCNMB Office is not authorized to make changes to a submission.
2. If errors in your abstract are discovered after the deadline, you may indicate the correction during the presentation at the Congress.
3. If accepted, your abstract will be published as submitted. No table or figure will be included.

Withdrawal

1. If you want to withdraw an abstract already submitted, please notify us via email by **July 5, 2024**, at abstracts@AOCNMB.com. Please state the title and control number of the abstract you want to withdraw.



2. Withdrawals after that date will still be accepted, but please note that abstracts may still be included in the publications. The AOCNMB committee and AOFNMB have no responsibility for any related consequences.

Review Process

1. All abstracts will undergo a blinded scoring process by a panel of several AOCNMB reviewers. These reviewers have been meticulously selected based on their expertise, ensuring each is assigned to evaluate abstracts within their respective categories.
2. Abstracts submitted for consideration must be an original idea, concept, or an improvement or revision of a previous idea. Submissions are peer-reviewed for scientific content, logical presentation, and current interest in the topic within the scientific community.
3. The AOCNMB Scientific Programme Representatives will make the final selection, deciding on each abstract's presentation format, day, and time. No rescheduling or changes will be permitted.

Notification of Abstract Acceptance

1. All abstract submitters will be notified by email (accepted or rejected). Please ensure that the email address provided during the submission process is accurate, as all correspondences will be made via email.
2. Accepted abstracts will be scheduled either as oral or poster presentations. If the abstract is accepted, instructions and guidelines concerning the abstract presentation will be provided via email and online (website).
3. All expenses (airfare, hotel, reviewing process, etc.) associated with submitting and presenting an abstract are under the presenter's responsibility.
4. The accepted abstract will be included in the proceedings of AOCNMB 2024, published as a supplementary issue in the Asia Oceania Journal of Nuclear Medicine and Biology.

Abstract Related Presentations & Certificates

After the Congress, the presenter will receive a presentation certificate.